



GROUP REGISTRATION FORM

1. Group Name: _____

2. Institutions / Organisations participating (if applicable):

3. Group Category (choose from list):

EFTA (TIC/NFTO) MEMBERS _____

EFTA CIM _____

TRAINEES _____

4. Number of Participants: _____

5. REPRESENTATIVE

Name of Group Representative: _____

Representative's e-mail: _____

Representative's Address (including city and country): _____

Representative's phone number: Office/institution (____) _____

Mobile (____) _____

Please note that all members of the group should be informed that they should fill individually a registration form on the EFTA2025 website and pay seperately.

The group registration is only valid when all group members fullfil the relevant form and complete their registration payment.

Providing the personal emails of all groups members is mandatory for the Group Registration to be valid.

The Group Representative is responsible for communication and coordination of all group members. The Group Representative should fill, sign and send the Group Registration Form and each member should indicate in the required field the group name their registration belongs to.

Representative's Signature: _____

Date: _____



PROCEDURE & CONDITIONS

Please note that Group Registration process is slightly different than individual online registration.

1. A Group Registration Form should be filled in, signed and submitted by the Group Representative and sent to efta-relates2025@symvoli.gr by March 31st, 2025 (early registration deadline)
2. The Group Registration Form is a list with the names and e-mail addresses of participants, indicating also the person acting as a **Group Representative**. The personal emails of all participants are requested along with the email of the group representative, and this is a precondition for the Group Registration to be valid.
3. All names listed in the group registration form should be included by the Group Representative under the condition that there is a written request/consent by the members to be registered on this list. Please note that the names in a group registration list can only appear in one submitted Group Registration Form.
4. The Group Representative will be the communication link to all group members for any administrative matter regarding registration and payment procedure.
5. After March 31st, name substitutions can be made on the group registration list, maintaining however always the same number of group members submitted on the initial form. The group maintains the option of replacing a name on the list free of charge until **30th June 2025**.
6. **Each member of the group should proceed with individual registration and payment online by March 31th (Early Registration Deadline), indicating in the required field the group name their registration belongs to.**
7. The number of group members should be the minimum (or above) of the number required (25 or 10). If a cancellation results in a smaller number than the required, either the member should be replaced or the group registration will be cancelled as a whole. Please note that all these changes must be made by **30th June 2025**. After the submission of the group the number of group participants cannot be changed.
8. Accompanying Person's registration should be handled individually by the participant.

CANCELLATION POLICY for GROUP REGISTRATION

(for the group and not for individual members)

For cancellations made in writing to **SYMVOLI | Conference & Cultural Management** (efta-relates2025@symvoli.gr)

- **until May 31st, 2025**, the registration fee will be fully refunded.
- **From June 1st until June 15th, 2025**, the registration fee will be refunded minus an administrative charge of 50€/person.
- **From June 16th, 2025** the registration fee will not be refunded.



GROUP MEMBERS:

No	Name	Surname	email	Country (same for all members)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				

Representative's Signature: _____

Date: _____